



**MEMORANDUM OF UNDERSTANDING
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES
AND OKLAHOMA ARCHIVISTS ASSOCIATION**

The Oklahoma Department of Libraries (ODL), a state agency that serves as the official state library and state archives, is the administrator of the Grants to States Program which was awarded funding via the American Rescue Plan Act of 2021. ODL assists with public library development and coordinates library and information technology projects statewide. The Oklahoma Archivists Association (OAA) is a 501(c)(3) non-profit organization that offers programs and services that provide professional development services to archivists in Oklahoma; builds networks among members and partnering organizations; promotes professional growth; and encourages public awareness of the value of archival collections. ODL and OAA are the signatory parties to this Memorandum of Understanding. It is the mutual understanding of these parties that:

1. Purpose

The purpose of this agreement is to establish cooperation and support between the organizations for professional development activities, including the OAA annual conference to be held October 27 - 28, 2022 in Oklahoma City, Oklahoma by providing registration scholarships. The conference program will support archives staff by offering information about managing archival collections and advocacy.

2. Scope of Work:

ODL will provide:

- Funding up to \$750 to support scholarships for conference registration at a cost of \$25 per person for thirty (30) attendees.
- Marketing assistance, including announcements through Oklahoma Department of Libraries social media and listservs. This will include the criteria for scholarship applicants.
- Staff support for selection of scholarship recipients from applicant list provided by OAA.

OAA will provide:

- Marketing and registration for the annual meeting, as well as information about the scholarship opportunity provided by the Oklahoma Department of Libraries, through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS).
- A list of the scholarship applicants, including their organizational affiliation, city, and contact information, requesting a scholarship to the Oklahoma Department of Libraries, for review by a staff member of the Oklahoma Department of Libraries.
- Annual meeting programming, which will include two days of professional development, which will be completed prior to October 29, 2022.
- Notification to scholarship recipients, which will include an acknowledgement that the scholarship was provided by the Oklahoma Department of Libraries through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS) as administered by

the Oklahoma Department of Libraries, along with a request that participants complete an evaluation following the conference.

- Vendor space at the annual conference at no cost for the Oklahoma Department of Libraries.

3. Contacts:

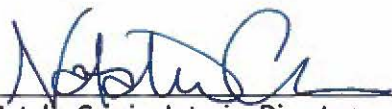
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4. Term of Memorandum of Understanding

This agreement shall enter into effect on the latest date of its signature.

For Oklahoma Department of Libraries



Natalie Currie, Interim Director
Oklahoma Department of Libraries

8/31/22

Date Signed

For Oklahoma Archivists Association



Patrick Daglaris, President
Oklahoma Archivists Association

Date Signed